

Ordinance 2021-03

AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE CERTAIN
PURCHASES AND DEFINING SAID POWER

WHEREAS, the City of Marshall is a city of the second class authorized by Ark. Code Ann. § 14-58-303 to provide the procedure for making all purchases, and

WHEREAS, there is currently uncertainty surrounding the purchasing procedure in Marshall,
and

WHEREAS, the City Council of Marshall seeks to clarify and set out the procedure for making all purchases in the City as authorized by Ark. Code Ann. § 14-58-303,

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF MARSHALL, ARKANSAS;

Section 1. Purchases. Where the amount of expenditures are less than or equal to \$5,000.00, the Mayor or his duly authorized representative shall have exclusive power to make purchases. Where the expenditures are greater than \$5,000.00 the Mayor or his duly authorized representative shall bring it before the council members for approval unless the expenditures are for utilities, parts or mechanical labor.

Section 2. Purchasing Procedure. Where the Mayor or his duly authorized representative wishes to make a purchase, but there are insufficient funds appropriated for the expenditure, the Mayor or his duly authorized representative shall appear before the City Council and request the necessary fund be appropriated into the account necessary to make the expenditure. The appropriation of funds into accounts shall be performed by amending the budget at the sole discretion of the City Council.

PASSED AND APPROVED _____

KEVIN ELLIOTT, MAYOR

ATTEST

MISTY ENGLAND, RECORDER/TREASURER